

To the Administration Committee of FCC

Proposal for a modified website for FCC

1 The Problem

FCC has an attractive website at www.firstchristianstillwater.org which has been allowed to get out-of-date. It uses PHP code which is free, server-based, and feature-rich, but which is not intuitive or user-friendly for our staff and volunteers.

2 Proposed Solution

I volunteer to develop a replacement for the website which is easy to keep up-to-date using tools similar to *Microsoft Office* (i.e., *Word & Publisher*) with which our staff is familiar. It will have a home-page which is useful to potential visitors, and links to current-information pages for our members to look up events etc. For the sake of fast loading even for our members who do not have broadband DSL or cable modems, it should use compact mark-up-language code (e.g., HTML). For effective display even on older low-resolution monitors or for users with vision problems, it should be browser-formated. For practical reasons, it should avoid frames, cascading style-sheets, and javascripts as much as possible. To let you assess the effect of these restrictions, I have prepared a trial website at FCC-STW.org – if the look and feel of this site is tolerable to you, I am willing to complete this website and to keep it up-dated for an extended period of time. It can remain on the *Yahoo* server, or be transferred to our old server at any time, since I am using relative addressing throughout.

3 Needed Support

Initially, I will borrow the text entries from the old website.

For current information, I request copies of the Newsletter (in PDF and TXT format), of the Worship Bulletins (in PDF or RTF formats), and of the

Sunday School Announcements by e-mail to peter@FCC-STW.org as they are completed each week.

I will ask for photos, organizational information, etc., as the website expands.

4 Long Term

The website will be organized so that a specific director or committee is in charge of each folder. I will donate a number of copies of *Microsoft FrontPage* or *Expression* to be installed on the respective computers, and I expect that within a year the website can be maintained by staff and/or volunteers. Adding *Flash* and/or *QuickTime* elements can also be done.

Peter