

**OPPORTUNITIES**

**FOR**

**SERVICE**

**2010**



# First Christian Church

## Stillwater, OK

### HOW TO USE THIS BOOKLET

This booklet contains brief descriptions of **service and ministry opportunities** in the Worship & Welcome, Disciple Development and Administration departments of First Christian Church. When used in association with the Service Pledge form this booklet should prove to a valuable tool for helping you find a place of service.

Upon receiving this booklet, take a few moments to review the areas in which you have an interest. Each service opportunity requires a **one-year commitment**. The **ID number** in the far-left column corresponds with the ID number on the Service Pledge form for a particular service or ministry.

In the **Description of Service**, when the words “**adult**” or “**youth**” are used, volunteers only need willing hearts and hands to participate in this ministry. When the word “**member**” is used, volunteers also need to be members of the church.

The word “**needed**” is used in the description of service to identify those ministries that have been determined as mandatory for the function of the church. If participation in these ministries is insufficient for the service required, people will be recruited for these ministries as needed.

The word “**invited**” is used in the description of service to identify those ministries that are desired but not mandatory for the function of the church. If participation in these ministries is insufficient for the service required, people will not be recruited for these ministries. The ministries will be postponed until sufficient volunteers step forward to participate.

The **Frequency of Service** column indicates how often (weekly, monthly, etc.) a volunteer would serve in that area. Note that when the words “**rotation basis**” are used, the frequency of service will depend on the number of volunteers that commit to serve. The **Estimated Time** column indicates how long (each week, month, etc.) a volunteer would serve in that area. Please consider these factors when you make your service selection (s).

**Training** will be provided by department directors and coordinators to aid all volunteers to do their chosen ministries to the best of their abilities. Training will start in December and January. The year of service will begin in January or February depending on the ministry.

When filling out your Service Pledge form, first note all the various opportunities for service that are of interest to you. Then, prayerfully consider the time that you have available to serve in the various ministries of the church. Finally select those areas of service for which you would be willing to commit your time and talent for the coming year.

## FCC OPPORTUNITIES FOR SERVICE INDEX

<u>Department</u>	<u>Ministries</u>	<u>Column ID Number</u>
Worship & Welcome	Deacon	1 - 8
	Worship Support	9 - 15
	Music, Drama & Technical	16 - 36
	Evangelism	37 - 43
	Leisure	45 - 48
	Kitchen	49 - 59
Disciple Development	Adult Christian Education	60 - 74
	Youth Christian Education	75 - 89
	College Ministries	90 - 95
	Children's Christian Education	96 - 119
	Shepherding	120 - 140
	Outreach	141 - 162
	Wednesday Night Fellowship (WNF)	164 - 165
	Disciple Women (CWF)	166 - 169
	Disciple Men (CMF)	170
Administration	Data & History Processing	171 - 172
	Property	173 - 179
	Public Relations & Communications	180 - 188
	Stewardship	189 - 192
	Miscellaneous	193 - 196

## DEACON MINISTRIES

ID NO.	MINISTRY	DESCRIPTION OF SERVICE	FREQUENCY OF SERVICE	ESTIMATED TIME <u>Preparation</u> <u>Service</u>
1	<b>Communion Preparation-</b> Both Services	<b>Adults and youth</b> are needed to <b>prepare</b> communion elements for both worship services and <b>set-up</b> trays and light the candles on the Communion Table for the Traditional Worship Service. After communion is served, <b>clean</b> and store communion trays. <b>Purchase</b> donuts and juice (on the church's account at Food Pyramid) for the Welcome Center as well as the communion bread and juice for the Contemporary Worship service.	<b>Weekly</b> (Rotation basis)	<b>S ~ 1 hour</b> (8:00 - 9:00AM)
2	<b>Usher Deacons</b> Traditional Service	<b>Members</b> are needed to welcome, distribute bulletins and attendance pads, and assist people with seating. Collect offering and assist with communion <b>as needed</b> . <b>Count</b> attendance in the church facilities. <b>Pick-up</b> bulletins, paper, etc. and straighten pew racks following the service.	<b>Weekly</b> (Rotation basis)	<b>S ~1.5 hours</b> (8:30 - 10:15AM)
3	<b>Worship Deacons</b> Traditional Service	<b>Members</b> are needed to <b>collect</b> offering and <b>serve</b> communion elements. <b>Pick-up</b> bulletins, paper, etc. and straighten pew racks following the service. Deacons sit in the back pews with their families.	<b>Weekly</b> (Rotation basis)	<b>S ~ 1 hour</b> (9:00 - 10:00AM)
4	<b>Communion Deacons</b> Hospital/Shut-in Residents Both Services	<b>Members</b> are needed <b>serve</b> communion elements to hospital and shut-in (nursing home and assisted living center) residents. Both deacon coordinators (with help from the Elders' chair) are responsible for coordinating this ministry.	<b>Weekly</b> (Rotation basis)	<b>S ~ 2 hours</b>
5	<b>Set-up Deacons</b> Contemporary Service	<b>Adults and youth</b> are needed to <b>prepare</b> the stage area for contemporary worship. <b>Prepare</b> the communion table and set out minister's chair. In the narthex, <b>set</b> out attendance pads, children's clipboards and offering baskets. <b>Count</b> attendance in service and Ed. wing.	<b>Weekly</b> (Rotation basis)	<b>S ~ 90 minutes</b> (10:15 - 11:45AM)

6	<b>Usher Deacons</b> Contemporary Service	Adults and youth are needed to <b>welcome, distribute</b> bulletins, and <b>assist</b> people with seating. <b>Hand</b> out attendance pads.	<b>Weekly</b> (Rotation basis)	<b>S ~ 1 hour</b> (10:45 - 11:45AM)
7	<b>Worship Deacons</b> Contemporary Service	Worship deacons ( <b>adults and youth</b> ) contacted before start of service to <b>collect</b> offering and <b>serve</b> communion elements	<b>Weekly</b> (Rotation basis)	<b>S ~ 1 hour</b> (11:00 - to end of service)
8	<b>Wrap-up Deacons</b> Contemporary Service	Adults and youth are needed to to <b>clear</b> the center stage area following contemporary worship. <b>Clear</b> the communion table, and <b>set</b> the table and minister's chair behind the north side chancel area. <b>Collect</b> and <b>store</b> the attendance pads, clipboards and offering baskets in the Narthex. <b>Clean</b> and <b>store</b> communion chalices and bread plates.	<b>Weekly</b> (Rotation basis)	<b>S ~ 30 minutes</b> (12:15 - 12:45PM)
<b>WORSHIP SUPPORT MINISTRIES</b>				
9a	<b>Scripture Reader</b> Traditional Service	Members are needed to <b>assist</b> in the traditional worship service by <b>reading</b> scripture.	<b>As needed</b>	<b>P ~ 30 minutes</b> <b>S ~ 5 minutes</b>
9b	<b>Offertory Prayer Leader</b> Traditional Service	Members are needed to <b>assist</b> in the traditional worship service by <b>leading</b> the Offertory Prayer.	<b>As needed</b>	<b>P ~ 30 minutes</b> <b>S ~ 5 minutes</b>
9c	<b>Communion Meditation Leader-Trad.</b> Service	<b>Elders or Former Elders</b> are needed to <b>assist</b> in the traditional worship service by <b>giving</b> the the Communion mediation.	<b>As needed</b>	<b>P ~ 45 minutes</b> <b>S ~ 5 minutes</b>
9d	<b>Joys and Concerns Leader</b> Traditional Service	Members are needed to <b>assist</b> in the traditional worship service by <b>sharing</b> the joys and concerns and <b>leading</b> the prayer.	<b>As needed</b>	<b>P ~ 30 minutes</b> <b>S ~ 10 minutes</b>
10	<b>Communion Prayer Leaders</b> Traditional Service	<b>Elders</b> (current and past) are needed to <b>pray</b> at the communion table before the elements are served to the congregation. The Elders are responsible for coordinating and scheduling this ministry	<b>Weekly</b> (Rotation basis)	<b>P ~ 30 minutes</b> <b>S ~ 30 minutes</b> (9:30 - 10:00AM)

11 a	<b>Offering Prayer Leader</b> Contemporary Service	<b>Members</b> are needed to <b>assist</b> in the contemporary worship service by <b>lea ding</b> the Offering Prayer.	<b>As needed</b>	<b>P ~30 minutes</b> <b>S ~ 5 minutes</b>
11 b	<b>Joys and Concerns Leader</b> Contemporary Service	<b>Members</b> are needed to <b>assist</b> in the contemporary worship service by <b>sharing</b> the joys and concerns and <b>leading</b> the prayer.	<b>As needed</b>	<b>P ~ 30 minutes</b> <b>S ~ 10 minutes</b>
11 c	<b>Communion Meditation Leader</b> Contemporary Service	<b>Elders or Former Elders</b> are needed to <b>assist</b> in the contemporary worship service by <b>giving</b> the Communion Meditation.	<b>As needed</b>	<b>P ~ 30 minutes</b> <b>S ~ 5 minutes</b>
11 d	<b>Scripture Reader</b> Contemporary Service	<b>Members</b> are needed to <b>assist</b> in the contemporary worship by <b>reading</b> scripture	<b>As needed</b>	<b>P~ 15 minutes</b> <b>S ~ 5 minutes</b>
12	<b>Special Worship Planners</b> Both Services	<b>Members</b> are needed for <b>committees</b> that plan and produce special worship services that include but are not limited to Advent, Easter, Pentecost, Mother's Day, Father's Day, World Communion Sunday, Thanksgiving and Christmas.	<b>Seasonal Special Worship Services</b> (both services)	<b>Varied</b>
13	<b>Decorations Team - Both Services</b>	<b>Adults</b> are needed to assume responsibility for <b>decorating</b> the sanctuary for one special worship Sunday (including planning and coordinating with other Worship & Welcome Dept. leaders) for both services. Special worship services include but are not limited to Advent, Easter, Pentecost, Mother's Day, Father's Day, World Communion Sunday and Thanksgiving. The church has decorations available for many seasonal services.	<b>One Sunday</b> (both services)	<b>Varied</b>
14	<b>Good Friday Prayer Vigil Team - Night Security Watch</b>	<b>Elders</b> (current and past) are needed to <b>stand watch</b> at the church doors during the night-time hours of the prayer vigil. The Elders are responsible for coordinating and scheduling this ministry.	<b>Once a year</b>	<b>Varied</b>

15	<b>Good Friday Prayer Vigil Team</b>	Adults and Youth are invited to participate in a 24-hour prayer vigil on the Friday before Easter. The Elders are responsible for coordinating this ministry.	Once a year	S ~ 30 minutes
<b>MUSIC, DRAMA &amp; TECHNICAL MINISTRIES</b>				
16	<b>Chancel Choir</b> Traditional Service	Adults and high school youth are invited to join this mixed vocal choir. The Chancel Choir leads the congregation in hymns and presents special music during the Traditional Worship Service. The choir also presents seasonal music throughout the year.	Weekly	P ~ 2 hours S ~ 1 hour (9:00 – 10:00AM)
17	<b>Praise Team</b> Contemporary Service	Adults and high school youth are invited to join this mixed vocal ensemble. The Praise Team leads the congregation in praise and worship songs for the Contemporary Worship Service.	Weekly (Rotation Basis)	P ~ 1 hour S ~ 1 hour (11:10AM - 12:10PM)
18	<b>Special Music Presenters</b> Contemporary Service	Adults and students are invited to make a short (3-5 minute) musical presentation (vocal and/or instrumental) for the Contemporary Service. All presentations will be reviewed and scheduled.	Weekly (Rotation Basis)	P ~ Varied S ~ 3 - 5 minutes
19	<b>JuBELLation Ringers</b> Both services	Adults and high school students are invited to join this mixed handbell choir. JuBELLation presents special music for both worship services throughout the year.	Once every 4 - 6 weeks	P ~ 1 hour a week S ~ 1 hour
20	<b>Special Drama Presenters</b> Both Services	Adults and students are invited to act in a short (5 minute) skit or dramatic reading for both worship services. Presentations will be rehearsed and scheduled. All skit and reading material (scripts) will be provided.	Monthly (Rotation Basis)	P ~ Varied S ~ 5 minutes

21	<b>Instrumental Ensemble</b>	<b>Adults</b> and <b>students</b> are invited to <b>join</b> this ensemble of instruments. The ensemble will <b>present</b> special music on occasion and <b>provide</b> accompaniment for music groups as needed. Any instrument is welcome in this ensemble.	<b>Varied</b>	<b>Varied</b>
22	Substitute <b>Organist/Pianists</b>	<b>Adults</b> are invited to <b>play</b> the the organ for the Traditional Worship Service or the piano for Contemporary Worship Service when the regular organist/pianist is absent.	<b>As needed</b>	<b>Varied</b>
23	<b>Piano Accompanists</b>	<b>Adults</b> and <b>youth</b> are invited to <b>accompany</b> music groups of all ages.	<b>As needed</b>	<b>Varied</b>
24	<b>Youth Choir Participants</b>	<b>Youth</b> in Grades 3 - 8 are invited to join this mixed vocal choir. The Youth Choir <b>presents</b> special music for both services throughout the year. Special programs will be <b>presented</b> at Christmas and in the spring.	<b>4 - 5 times</b> Sep - May	<b>P ~ 1 hour a week</b> <b>S ~ 1 hour</b>
25	Youth Choir <b>Helpers</b>	<b>Adults</b> who enjoy <b>helping</b> children discover their individual talents are invited to <b>assist</b> the choir director in any way possible.	<b>Weekly</b> Sep - May	<b>P ~ 1 hour a week</b> <b>S ~ 1 hour</b>
	Children's <b>Musical Team</b>	See <b>CHILDREN'S MINISTRIES</b>		
	<b>Puppet Team</b>	See <b>CHILDREN'S MINISTRIES</b>		
	VBS <b>Music Team</b>	See <b>CHILDREN'S MINISTRIES</b>		
26	Choreography and Staging <b>Helpers</b>	<b>Adults</b> and <b>youth</b> who are gifted in dance and/or theatre are invited to <b>help choreograph</b> and <b>stage</b> various musical and drama presentations.	<b>As Needed</b>	<b>Varied</b>
27	Costume <b>Helpers</b>	<b>Adults</b> and <b>youth</b> who are gifted in <b>sewing</b> are invited to <b>help</b> with for various musical and drama presentations.	<b>As Needed</b>	<b>Varied</b>

28	Make-up <b>Helpers</b>	<b>Adults and youth</b> are invited to <b>help</b> with make-up for various musical and drama presentations.	<b>As Needed</b>	<b>Varied</b>
29	Scenery <b>Helpers</b>	<b>Adults and youth</b> who are gifted in art and/or carpentry and invited to <b>help</b> with scenery and stage props for various musical and drama presentations.	<b>As Needed</b>	<b>Varied</b>
	<b>Videographers</b>	See <b>PUBLIC RELATIONS &amp; COMMUNICATIONS MINISTRIES</b>		
30	Power Point <b>Technicians</b> Contemporary Service	<b>Adults and high school students</b> are needed to <b>prepare</b> power point program for the Contemporary Worship Service. <b>Set up</b> projector and <b>coordinate</b> video playback during the worship service as needed. <b>Take down and store</b> projector following the service.	<b>Weekly</b> (rotation basis)	<b>P ~ 8 hours</b> <b>S ~ 2 hours</b> (10:15AM - 12:45PM)
31	Sound & Lighting <b>Technicians</b> Sunday Morning Services	<b>Adults and high school students</b> are needed to <b>run</b> wire, <b>set</b> mics and speakers, and <b>operate</b> sound and light boards in the sanctuary for both Sunday worship services. Also, <b>record</b> services on CD and <b>coordinate</b> audio playback during worship services as needed.	<b>Weekly</b> (rotation basis)	<b>S ~ 4 hours</b> (8:15AM -12:45PM)
32	Sound & Lighting <b>Technicians</b> Weddings	<b>Adults and high school students</b> are needed to <b>run</b> wire, <b>set</b> mics, and speakers and <b>operate</b> sound and light boards in the sanctuary. for weddings	<b>As Needed</b>	<b>Varied</b> Rehearsal & Wedding (Weekends)
33	Sound & Lighting <b>Technicians</b> Funerals	<b>Adults and high school students</b> are needed to <b>operate</b> sound and light boards in the sanctuary for funerals.	<b>As Needed</b>	<b>S ~ 2 hours</b> (Weekdays)
34	Sound & Lighting <b>Technicians</b> Concerts	<b>Adults and high school students</b> are invited to <b>run</b> wire, <b>set</b> mics and speakers, and <b>operate</b> sound and light boards in the sanctuary for concert rehearsals and performances.	<b>As Needed</b>	<b>Varied</b>

35	Concert <b>Attendants</b>	<b>Adults</b> are invited to <b>unlock</b> the the church building and the sanctuary sound & lighting equipment before concert rehearsals and performances and <b>answer</b> questions about the facility. <b>Lock up</b> the church building and the sanctuary sound & lighting equipment after rehearsals and performances. Keys may be checked out of the church office prior to rehearsals and performances and returned to the church office the following day.	<b>As Needed</b>	<b>S ~ 2 - 6 hours</b>
36	Concert Hospitality <b>Hosts/Hostesses</b>	<b>Adults</b> are invited to <b>provide</b> hospitality (food, lodging, transportation and entertainment suggestions) for out-of-town concert performers at FCC.	<b>As Needed</b>	<b>P ~ 2 hours</b> <b>S ~ 1 - 3 days</b>
<b>EVANGELISM MINISTRIES</b> <b>(Welcome &amp; Hospitality)</b>				
37	<b>Greeters</b> Traditional Service	<b>Members</b> (wearing a smile and a name tag) are needed to <b>greet</b> and <b>welcome</b> people to church on Sunday mornings	<b>Monthly</b> (rotation basis)	<b>S ~ 30 minutes</b> (8:30 - 9:00AM)
38	Visitor Welcome <b>Team Leader</b> Traditional Service	<b>Member</b> is needed to <b>work</b> with welcome team members to <b>ensure</b> that traditional worship visitors are <b>welcomed</b> into the church. Use the visitor attendance report (compiled by the Administrative Secretary) to keep track of visitors and <b>organize</b> follow-up calls and visits (if requested by the visitor).	<b>Annually</b>	<b>Varied</b>
39	Visitor Welcome <b>Team</b> Traditional Service	<b>Members</b> (wearing a smile and a name tag) are needed to <b>hand out</b> welcome mugs to traditional worship visitors in the Narthex after the service. <b>Make</b> follow-up "glad you came" <b>phone calls</b> and <b>answer</b> any questions that visitors have about the church. For returning visitors, <b>extend</b> invitation (in person or by phone) to participate in all church activities that would help them feel welcomed into our community of faith.	<b>Monthly</b> (rotation basis)	<b>P ~ 30 minutes</b> <b>S ~ 15 minutes</b> (10:00 - 10:15AM)

40	Welcome Center Hosts/Hostess	Members are needed to <b>greet</b> people as they enter the Welcome Center, distribute information, and answer questions about church programs and ministry. Also <b>set-up</b> welcome center table with donuts, juice, napkins, etc. and <b>clean-up</b> afterwards.	<b>Weekly</b> (rotation basis)	<b>S ~ 1 hour</b> (10:15 - 11:15AM)
41	<b>Greeters</b> Contemporary Service	<b>Members</b> (wearing a smile and a name tag) are needed to <b>greet</b> and <b>welcome</b> people to church on Sunday mornings at the glass doors on the north side of the narthex.	<b>Monthly</b> (rotation basis)	<b>S ~ 30 minutes</b> (10:45 - 11:15 AM)
42	Visitor Welcome <b>Team Leader</b> Contemporary Service	<b>Member</b> is needed to <b>work with</b> visitor welcome team members to <b>ensure</b> that contemporary worship visitors are welcomed into the church. Use the visitor worship attendance report (compiled by the Administrative Secretary) to <b>keep</b> track of visitors and <b>organize</b> follow-up calls and visits (if requested by the visitor).	<b>Weekly</b>	<b>Varied</b>
43	Visitor Welcome <b>Team</b> Contemporary Service	<b>Members</b> (wearing a smile and a name tag) are <b>needed to hand out</b> welcome mugs to contemporary worship visitors in the Narthex after the service. Make <b>follow-up</b> "glad you came" phone calls and <b>answer</b> any questions that visitors have about the church. For returning visitors, <b>extend</b> invitation (in person or by phone) to participate in all church activities that would help them feel welcomed into our community of faith.	<b>Monthly</b> (rotation basis)	<b>P ~ 30 minutes</b> <b>S ~ 15 minutes</b> (12:15 - 12:30 PM)
	<b>College</b> Evangelism Team	See <b>COLLEGE MINISTRIES</b>		

## LEISURE MINISTRIES

45	Golf Scramble <b>Participants</b>	<b>Adults and students</b> are invited to <b>participate</b> in the annual FCC coed golf scramble at Lakeside Memorial Park Golf Club.	<b>Once a year</b>	<b>S ~ 5 hours</b>
46	Adult Basketball <b>Team</b>	<b>Adults and youth (at least 16 years old)</b> are invited to <b>play</b> on a FCC basketball team (men, women) in the Stillwater Parks and Recreation Basketball League.	<b>Winter</b> (6 - 8 weeks)	<b>P ~ 1 hour a week</b> <b>S ~ 1 hour a week</b> (Week nights)
47	Adult Bowling <b>Team</b>	<b>Adults and youth (at least 16 years old)</b> are invited to <b>play</b> on a FCC bowling team (men, women, coed) in a Frontier Lanes Bowling League.	<b>Varied</b>	<b>S ~ 1 hour a week</b>
48	Adult Softball <b>Team</b>	<b>Adults and youth (at least 16 years old)</b> are invited to <b>play</b> on a FCC softball team (men, coed) in the Stillwater Parks and Recreation Softball League.	<b>Spring &amp; Summer</b> (6 - 8 weeks)	<b>P ~ 1 hour a week</b> <b>S ~ 1 hour a week</b> (Week nights)

## KITCHEN MINISTRIES

49	Assistant Cooks Wednesday Night Fellowship	<b>Adults</b> are needed to <b>help</b> head cook <b>prepare and serve</b> food for WNF. Volunteers may sign up for 1-2 weeks during each session.	Sept. - April	<b>S ~ 5 hours a week</b> (1:30 - 6:30PM)
50	<b>Meal Prep</b> Wednesday Night Fellowship	<b>Adults</b> are needed to assist with <b>meal prep</b> for WNF. Volunteers may sign up for 1-2 weeks each session. Volunteers may come and go as needed.	Sept. - April	<b>S ~ 1 - 5 hours a wk</b> (1:30 - 6:30PM)
51	<b>Beverage Prep</b> Wednesday Night Fellowship	<b>Adults</b> are needed to <b>prepare, serve and clean up</b> beverages for one 6-week session. Volunteers may also sign up for 1-2 weeks during each session.	Sept. - April	<b>S ~ 1½ hours a week</b> (5:00 - 6:00PM)
52	<b>Table Prep</b> Wednesday Night Fellowship	<b>Adults and youth</b> are invited to <b>set</b> tables for one 6-week session of WNF.	Sept. - April	<b>S ~ 1 hour a week</b> (Anytime between 2:00 - 6:00PM)

53	<b>Clean-Up Crew</b> Wednesday Night Fellowship	<b>Adults</b> are needed to <b>clear and put away</b> tables and chairs. <b>Adults</b> are also needed to <b>clean</b> the kitchen after each meal. Volunteers may sign up for a 6-week session or for 1-2 weeks each session.	Sept. - April	<b>S ~ 1 hour a week</b> (6:30 - 7:30PM)
54	<b>Servers</b> Wednesday Night Fellowship	<b>Adults</b> are needed to <b>help serve</b> the WNF meal. Volunteers may sign up for a 6-week session or for 1-2 weeks each session. (As there are hot pans and sharp objects moving quickly, no children, please.)	Sept. - April	<b>S ~ ½ hour a week</b>
55	Special Fellowship <b>Events Team</b>	<b>Adults</b> are invited to <b>assume responsibility</b> for one special fellowship event including <b>planning, publicity, recruiting helpers, set-up, clean-up</b> etc. for following activities: Hanging of Greens, Pig Roast, Ice Cream Social, etc.	<b>One Event</b>	<b>Varied</b>
56	Kitchen <b>Monitor Team</b>	<b>Adults and youth</b> are needed to <b>monitor</b> the kitchen whenever the kitchen is used. <b>Verify</b> that towels are picked up, dishes <b>put up</b> , floors <b>mopped</b> (if needed), and the refrigerator and oven <b>cleaned</b> when needed.	Anytime kitchen is used	<b>S ~30 minutes</b> per event
	College Finals <b>Luncheon Hosts/Hostess</b>	See <b>COLLEGE MINISTRIES</b>		
57	Staff Reception <b>Hosts/Hostess</b>	<b>Members</b> are invited to <b>plan, publicize, and coordinate</b> official welcome and farewell receptions for all church staff.	<b>As needed</b>	<b>Varied</b>
	Welcome Center <b>Hosts/Hostess</b>	See <b>EVANGELISM MINISTRIES</b>		
	<b>Snack Providers</b>	See <b>YOUTH MINISTRIES</b>		
	High School Senior <b>Luncheon Team</b>	See <b>YOUTH MINISTRIES</b>		
	Vacation Bible School <b>Snack Team</b>	See <b>CHILDREN'S MINISTRIES</b>		

58	Reception <b>Co-Chairs</b>	<b>Adults</b> are invited to coordinate receptions, including wedding and anniversary receptions.	<b>As needed</b>	<b>Varied</b>
59	Wedding and Other Reception <b>Participants</b>	<b>Adults</b> are invited to <b>help set-up</b> reception area and <b>prepare and serve</b> punch for receptions at the church. Patron decorates. Patron provides items other than punch. Patron pays fees and expenses for the service.	<b>As Needed</b>	<b>Varied</b> (Weekends)
	Funeral Luncheon <b>Participants</b>	See <b>DISCIPLE WOMEN MINISTRIES</b>		
<b>ADULT (CHRISTIAN EDUCATION) MINISTRIES</b>				
	Sunday School <b>Teachers</b> College Students	See <b>COLLEGE MINISTRIES</b>		
60	Sunday School <b>Teachers</b> Sojourners	<b>Adults</b> are needed to <b>lead/continue</b> leading a class of <b>young adult singles/couples</b> . Class activities include prayer, Bible discussion, sharing joys and concerns, and involvement in a common mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 1 hour</b> (10:10 - 11:10AM)
61	Sunday School <b>Teachers</b> Disciples	<b>Adults</b> are needed to <b>lead/continue</b> leading a class of <b>single/married parents</b> . Class activities include prayer, Bible discussion, sharing joys and concerns and involvement in a common mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 1 hour</b> (10:10 - 11:10AM)
62	Sunday School <b>Teachers</b> Seekers/Servants	<b>Adults</b> are needed to <b>lead/continue</b> leading a class of <b>single/married adults</b> . Class activities include prayer, Bible discussion, sharing joys and concerns, and involvement in a common mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 2 hours</b> (10:10 - 11:10AM)
63	Sunday School <b>Teachers</b> Balcony Bunch	<b>Adults</b> are needed to <b>lead/continue</b> leading a class for <b>single/married adults</b> . Class activities include prayer, Bible discussion, sharing joys and concerns and involvement in a common mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 1 hour</b> (10:10 - 11:10AM)

64	Sunday School <b>Teachers</b> Pairs 'N Spares	<b>Adults</b> are needed to <b>lead/continue</b> leading a class of <b>single/married adults</b> . Class activities include prayer, Bible discussion, sharing joys and concerns and involvement in a common mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 1 hour</b> (10:10 - 11:10AM)
65	Sunday School <b>Teachers</b> Paracletes	<b>Adults</b> are needed to <b>lead/continue</b> leading a class of <b>intergenerational adults</b> with a focus on Bible study. Other activities include prayer, sharing joys and concerns, and involvement in a common mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 1 hour</b> (10:10 - 11:10AM)
66	Sunday School <b>Teachers</b> 3 M's	<b>Adults</b> are needed to <b>lead/continue</b> leading a class of <b>semi-retired adults</b> . Class activities include prayer, Bible discussion, sharing joys and concerns and involvement in a common mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 1 hour</b> (10:10 - 11:10AM)
67	Sunday School <b>Teachers</b> Galileans	<b>Adults</b> are needed to <b>lead/continue</b> leading a class of <b>retired adults</b> . Class activities include prayer, Bible study, sharing joys and concerns, and involvement in a common mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 1 hour</b> (10:10 - 11:10AM)
68	Disciples Study <b>Group Leaders</b>	<b>Adults</b> are invited to <b>lead intense study group</b> of the Old and New Testaments. Leaders need to have completed the Disciples Study Group program and attended a Disciples Study Training program.	<b>Weekly</b> (Sept. - May)	<b>P ~ 7 hours</b> <b>S ~ 3 hours</b>
69	Disciples Study <b>Group Participants</b>	<b>Adults</b> are invited to <b>join an intense study group</b> of the Old and New Testaments.	<b>Weekly</b> (Sept. - May)	<b>P ~ 7 hours</b> <b>S ~ 3 hours</b>
70	Lenten (Brown Bag) Study <b>Group Participants</b>	<b>Adults</b> are invited to <b>participate</b> in a weekly Bible study during the the Lenten season. The Elders are responsible for coordinating this ministry.	<b>Weekly</b> (during Lent)	<b>P ~ 1 hour</b> <b>S ~ 1 hour</b>
71	Adult Study <b>Group Leaders</b>	<b>Adults</b> are invited to <b>lead</b> a Bible, book, or current events study group.	<b>Varied</b>	<b>Varied</b>

72	Adult Study Group Participants	Adults are invited to <b>participate</b> in a Bible, book or current events study group.	Varied	Varied
73	Library Team	Adults are invited to <b>organize, catalog and shelve</b> books and reading materials and work to meet the literary needs of the church.	Monthly	Varied
74	Resource Room Team	Adults are invited to <b>organize</b> materials and supplies, <b>oversee</b> the use and care of resource room equipment, and work to meet the resource needs of the church.	Monthly	Varied
<b>YOUTH (CHRISTIAN EDUCATION) MINISTRIES</b>				
75	Sunday School Teachers CYF	Adults are needed to <b>lead/continue leading</b> a group of youth in Grades 9 - 12. Class activities include prayer, Bible discussion, sharing joys and concerns and involvement in a common mission/ministry outside the classroom.	Weekly	P ~ 2 hours S ~ 1 hour (10:10 - 11:10)
76	Sunday School Teachers Chi Rho	Adults are needed to <b>lead/continue leading</b> a group of youth in Grades 6 - 8. Class activities include prayer, Bible discussion, sharing joys and concerns and involvement in a common mission/ministry outside the classroom.	Weekly	P ~ 2 hours S ~ 1 hour (10:10 - 11:10)
77	Sunday Night Bible Study Leaders	Adults are needed to <b>lead</b> topical studies for small groups, Chi Rho & CYF	Weekly	P~2 hours S~1 hour (varied)
	Youth Choir (Grades 3 -8) & Youth Choir Helpers	See <b>MUSIC, DRAMA and TECHNICAL MINISTRIES</b>		
79	Wednesday Night Fellowship CONNECT Leaders	College Students and Adults of all ages are needed to <b>facilitate</b> CONNECT groups. Responsibilities include <b>leading</b> a small group (5-7) youth in <b>organizing</b> and <b>facilitating</b> a variety of service projects.	Weekly Sept. - May (WNF schedule)	S ~ 1.5 hours (6:00 - 7:30PM)

80	Wednesday Night Fellowship <b>Mission Possible Leaders</b>	Willing <b>Adults</b> are needed to <b>supervise</b> 3rd - 5th graders as well as <b>coordinate</b> with CONNECT leaders to <b>organize and facilitate</b> -service projects and field trips.	<b>Weekly</b> Sept. - May (WNF schedule)	<b>S ~ 4 - 5 hours</b> (6:00 - 7:30PM)
81	<b>Snack Providers</b>	<b>Adults</b> of all ages are invited to <b>provide home-baked goodies</b> and/or <b>store-bought snacks</b> for all youth group activities.	<b>Weekly</b> (rotation basis)	<b>S ~ 1 hour</b>
82	Social Events <b>Hosts/Hostesses</b>	<b>Adults</b> are invited to <b>open</b> their home for students to <b>meet</b> for special fellowship, such as a cook-out, pool party, progressive dinner.	<b>4 times a year</b> (rotation basis)	<b>Varied</b>
83	High School <b>Senior Luncheon Team</b>	<b>Adults and youth</b> are invited to <b>coordinate, set-up, decorate, prepare and serve food, and clean up</b> for the annual Sunday luncheon honoring high school graduating seniors.	<b>One Sunday</b> in May	<b>P ~ Varied</b> <b>S ~ 3 hours</b> (11:15AM - 2:15PM)
84	Youth Trip <b>Chaperones</b>	<b>Adults</b> of all ages are invited to to <b>chaperone</b> one youth trip to various places for various purposes and <b>assist with driving, cooking and leading small groups.</b>	<b>One trip</b>	<b>One weekend</b>
85	Mission Trip <b>Team</b>	<b>Adults</b> of all ages re invited to <b>assist</b> the Youth Director with <b>planning and organizing</b> the annual youth mission trip and/or <b>assist as treasurer, cooks, drivers and leading small groups</b> on the youth mission trip. Adults on the trip are subject of an OSBI background check.	<b>1 week</b> Jun - Aug.	<b>P ~ Varied</b> <b>S ~ 1 Week</b>
	<b>Van Drivers</b>	See <b>PROPERTY MINISTRIES</b>		
86	Youth Fund-raising <b>Team</b>	<b>Adults</b> of all ages are invited to <b>coordinate</b> one youth fundraising event such as football parking, pie sales, etc.	<b>One fundraiser</b>	<b>Varied</b>
87	Football Parking <b>Coordinator</b>	<b>Adult</b> is invited to <b>coordinate</b> sale of parking spaces and <b>schedule</b> football parking helpers for all OSU home games.	<b>Once a year</b> August	<b>Varied</b>

88	Football/Basketball Parking <b>Team Members</b>	<b>Adults and youth</b> are invited to <b>direct parking</b> for OSU home football and basketball games.	<b>Game Days</b> Sept. - Feb. (rotation basis)	<b>S ~ 3 -4 hours</b>
89	Summer Camp <b>Counselors</b>	<b>Adults</b> of all ages are invited to <b>serve</b> as counselors, <b>assist</b> in <b>loading</b> buses, <b>spend</b> the night(s) with students, <b>lead</b> group share time in cabins, <b>participate</b> in daily activities, <b>sit and interact</b> with students during meals, <b>maintain stability, control, and structure</b> throughout entire trip, <b>attend</b> counselors' meeting, and <b>build</b> relationships with students. Counselors are subject to an OSBI background check.	<b>1 Week</b> June - Aug.	<b>P ~ Varied</b> <b>S ~ 1 week</b>
<b>COLLEGE MINISTRIES</b>				
90	<b>College Ministry Steering Committee</b>	<b>Adults and College Students</b> are invited to <b>serve</b> on a College Ministry Steering Committee.	<b>Monthly</b>	<b>S ~ 1 - 2 hours</b>
91	<b>College Programs Planners</b>	<b>Adults</b> are invited to help <b>start</b> new programs for college students.	<b>Varied</b>	<b>Varied</b>
92	<b>College Evangelism Team</b>	<b>Members</b> are invited to <b>organize</b> and <b>serve</b> all college/career young adults attending FCC and network with home churches, OSU and other local means to encourage growth. Some of the team activities may include: phone contacts, welcome and care packages for Bee There Sunday and finals week, Collegiate Sunday School, retreats, luncheons, etc.	<b>Varies</b> with Activity	<b>1 - 2 hours</b> per month
93	College Finals <b>Luncheon Hosts/Hostess</b>	<b>Adults</b> are invited to <b>plan and serve</b> a luncheon at the church for college students the Sunday before finals week.	<b>Twice a year</b> May & Dec.	<b>P ~ 2 hours</b> <b>S ~ 2 hours</b>
94	Sunday School <b>Teachers</b> College Students	<b>Adults</b> are needed to <b>lead/continue</b> leading a class for <b>college students</b> . Class activities include prayer, Bible discussion, sharing joys and concerns, and involvement in a mission/ministry outside the classroom.	<b>Weekly</b>	<b>P ~ 2 hours</b> <b>S ~ 1 hour</b> (10:10 - 11:10AM)

	College Care Package Team	See <b>SHEPHERDING MINISTRIES</b>		
95	College Social Events Hosts/Hostesses	Adults are invited to <b>open</b> their homes for college students to meet for a special fellowship, such as a cook-out, pool party, etc.	Twice a year Fall & Spring	Varied
<b>CHILDREN'S (CHRISTIAN EDUCATION) MINISTRIES</b>				
96	Sunday School Teachers - Upper Elementary	Adults are needed to <b>lead/continue leading</b> a group of children in upper elementary grades. Activities include prayer, Bible lesson, sharing joys and concerns, and involvement in a common mission/ministry activity like making Christmas cards for the homebound.	Weekly Sunday	P ~ 2 hours S ~ 2 hours (10:10 - 11:10)
97	Sunday School Helpers - Upper Elementary	Adults of all ages and older youth are invited to <b>assist</b> the Sunday School Teacher in class activities.	Weekly Sunday	S ~ 1 hour (10:10 - 11:10)
98	Sunday School Teachers - Lower Elementary	Adults are needed to <b>lead/continue leading</b> a group of children in lower elementary grades. Activities include prayer, Bible lesson, sharing joys and concerns, and involvement in a common mission/ministry activity like making Christmas cards for the homebound.	Weekly Sunday	P ~ 2 hour S ~ 1 hour (10:10 - 11:10)
99	Sunday School Helpers - Lower Elementary	Adults of all ages and older youth are invited to <b>assist</b> the Sunday School Teacher in class activities.	Weekly	S ~ 1 hour (10:10 - 11:10)
100	Sunday School Teachers - Preschool & Kindergarten	Adults are needed to <b>lead/continue leading</b> a group of 3-4 year old children. Activities include prayer, Bible story, sharing joys and concerns, and involvement in a common mission/ministry activity like coloring Christmas cards for the homebound.	Weekly	P ~ 2 hours S ~ 1 hour (10:10 - 11:10)
101	Sunday School Helpers - Preschool & Kindergarten	Adults are invited to <b>assist</b> the Sunday School Teacher in class activities.	Weekly	S ~ 1 hour (10:10 - 11:10)

102	Kids Own Worship Leaders - Contemporary Worship	Adults are needed to <b>lead</b> a monthly session of worship activities for children during the Contemporary Worship Service. Activities include singing, watching Christian videos, drama, puppets, creative artwork and play. Curriculum is provided.	<b>Weekly</b> (rotation basis)	<b>P ~ 1 hour</b> <b>S ~ 45 minutes</b> (11:10AM - 12:15PM)
103	Junior Youth Fellowship (JYF) Co-leaders	Adults or youth are invited to <b>help</b> with Wednesday JYF group. <b>Lead</b> games, crafts and activities.	<b>Weekly</b> Sept. - May	<b>P ~ 1 hour</b> <b>S ~ 2 hours</b> (4:00 - 6:00PM)
104	Children's Transportation Team	Adults are needed to <b>transport</b> children from the elementary schools to the church for <b>JYF activities, Sensational Sundays</b> and other <b>special</b> children's events. Drivers are needed for FCC's two 15-passenger vans as well as drivers providing vehicles (vans, minivans, cars). Drivers are subject to an OSBI background check.	<b>JYF- Weekly</b> Sept. - May (rotation basis)  <b>Other Events</b>	<b>JYF</b> <b>S ~ -45 minutes</b> (3:30 - 4:15PM) Wednesdays <b>As needed</b>
105	Wednesday Night Fellowship Leaders- JYF	Adults are needed to <b>lead</b> one 6-week session of WNF for children in Grades 3-5. Pre-planned activities include music, drama, puppets, games, crafts, service projects, etc.	<b>One Session</b> Sept. - May	<b>S ~ 1 hour a week</b> (6:30 -7:30PM)
106	Wednesday Night Fellowship Leaders - Faith Factory	Adults are needed to <b>lead</b> one 6-week session of WNF for children in pre-school through 2 <sup>nd</sup> Grade. Pre-planned activities include music, drama, puppets, games, crafts, service projects, etc.	<b>One Session</b> Sept. - May	<b>S ~ 1 hour a week</b> (6:30 - 7:30PM)
	Youth Choir (Grades 3-8) & Youth Choir Helpers	<b>See MUSIC, DRAMA AND TECHNICAL MINISTRIES</b>		
107	Children's Musical Team	Adults and youth who enjoy helping children discover their individual talents are invited to <b>assist</b> the team director in any way possible. One musical program will be presented each year in the Spring. Musical practices will be held during the 3 <sup>rd</sup> & 4 <sup>th</sup> Sessions of Wednesday Night Fellowship.	<b>Two Sessions</b> Jan. - Mar.	<b>Varied</b>

108	Puppet Team	Adults and youth who enjoy helping children discover their individual talents are invited to assist the team director in any way possible.	Varied	Varied
109	Sensational Sunday Supervisors	Adults of all ages are invited to help supervise monthly get-togethers for children who have participated in children's ministries throughout the month. Activities include bowling, movies, games, field trips, etc.	Monthly	S ~ 2 hours
110	Bulletin Board Team	Adults and youth are needed to help decorate Children and Youth Ministries' bulletin boards. Pictures of events (musicals, mission trips, special events) will be provided.	Quarterly	S ~ 1 hour
111	Vacation Bible School (VBS) Directors	Adults are invited to plan, coordinate and supervise the VBS program	1 week in summer	P ~ Varied S ~ 18 hours
112	VBS Teaching Team	Adults and youth are invited to plan and coordinate team teaching activities for VBS.	1 week in summer	P ~ Varied S ~ 18 hours
113	VBS Crafts Team	Adults and youth are invited to assist with crafts for VBS.	1 week in summer	P ~ Varied S ~ 18 hours
114	VBS Games Team	Adults and youth are invited to supervise games for VBS.	1 week in summer	P ~ Varied S ~ 18 hours
115	VBS Music Team	Adults and youth are invited to sing and teach music for VBS.	1 week in summer	P ~ Varied S ~ 18 hours
116	VBS Snack Team	Adults and youth are invited to cook and serve snacks for VBS.	1 week in summer	P ~ Varied S ~ 18 hours
117	VBS Nursery Caregivers Team	Adults and youth are invited to serve as loving caregivers to children ranging in age from birth to 36 months during VBS.	1 week in summer	S ~ 18 hours

118	Summer Camp Counselors	Adults of all ages are invited to <b>serve</b> as counselors, <b>assist</b> in registration, <b>load</b> buses, <b>spend</b> the night(s) with students, <b>lead</b> group share time in cabins, <b>participate</b> in daily activities, <b>sit and interact</b> with students during meals, <b>maintain</b> stability, control and structure throughout entire trip, <b>attend</b> counselors' meetings and <b>build</b> relationships with students. Counselors are subject to an OSBI background check.	1 week Jun - Aug	P ~ Varied S ~ 1 week
119	Church Liaison FCC Preschool	Member is invited to <b>serve</b> as the church liaison on the Board of the FCC Preschool.	Monthly	Varied
<b>SHEPHERDING MINISTRIES</b>				
120	Small Group Ministries (SGM) Team Coordinator	A <b>Member</b> is needed to <b>supervise</b> and <b>maintain</b> the Small Group Ministries (SGM) Program. Responsibilities include <b>on-going recruitment</b> of new group members, <b>assigning</b> individuals to SGM, <b>starting</b> new groups, <b>follow-up</b> and <b>assistance</b> to existing groups and <b>evaluation and fine-tuning</b> of SGM in association with the SGM Team.	Varied	Varied
121	Small Group Ministries (SGM) Team	<b>Members</b> are needed to <b>assist</b> in on-going recruitment of new group members, <b>assigning</b> individuals to SGM, <b>starting</b> new groups, <b>follow-up and assistance</b> to existing groups, and <b>evaluation and fine-tuning</b> of SGM	Monthly	S ~ 1-2 hours
122	New Member Team Coordinator	A <b>Member</b> is needed to <b>assemble</b> new member welcome bags and to <b>coordinate</b> new member team activities and volunteers to ensure that all new members are welcomed and assimilated into the life of the church.	Varied	Varied

123	New Member <b>Welcome Team</b> Traditional Service	<b>Members</b> are needed to <b>distribute</b> welcome bags to new members who join the church during the Traditional Worship Service. The bags are to be given to new members after the close of the service.	<b>Monthly</b> (as needed)	<b>S ~ 1 hour a month</b>
124	New Member <b>Welcome Team</b> Contemporary Service	<b>Members</b> are needed to <b>distribute</b> welcome bags to new members who join the church during the the Contemporary Worship Service. The bags are to be given to new members after the close of the service.	<b>Monthly</b> (as needed)	<b>S ~ 1 hour a month</b>
125	New Member Luncheon <b>Hosts/ Hostesses</b>	<b>Members</b> are invited to <b>take</b> a new member out to lunch or <b>invite</b> them to their home for a meal in order to make the new members feel welcome and to get better acquainted.	<b>2 - 3 times</b> a year	<b>S ~ 2 hours</b>
126	College Care Package <b>Team</b>	<b>Adults</b> are invited to <b>bake or buy</b> goodies and <b>assemble and deliver</b> care packages to college students during the first week of the fall semester and during finals week of both the fall and spring semesters.	<b>3 times a year</b> Aug, Dec, May	<b>Varied</b>
127	Pastors' Class <b>Mentors</b>	<b>Members</b> are invited to <b>act as mentors</b> for children and youth in the Pastors' Class each year. The Elders are responsible for coordinating this ministry.	<b>6 weeks a year</b> Spring	<b>S ~ 1 hour a week</b>
128	Hospital <b>Visitation Team</b>	<b>Adults</b> are needed to <b>visit</b> FCC members who are in the hospital.	<b>Weekly</b>	<b>S ~ 2 hours</b>
129	Greeting Card <b>Team</b>	<b>Adults</b> are invited to <b>send</b> greeting (birthday, get well, seasonal, thinking of you) cards to FCC members who are away at college, are serving in the military, are in hospital, assisted living facilities or homebound.	<b>Weekly</b>	<b>S ~ 1 hour</b>
130	Phone Calling <b>Team</b>	<b>Adults</b> are invited to <b>make phone calls</b> to FCC members who are in hospital, assisted living facilities, or homebound.	<b>Weekly</b>	<b>S ~ 1 hour</b>

131	Church Flowers <b>Delivery Team</b>	<b>Adults</b> are invited to <b>deliver</b> flowers used in special worship services (Christmas and Easter) to FCC hospital and shut-in residents.	<b>Twice a year</b>	<b>S ~ 2 hours</b>
132	E-mail Prayer Chain <b>Team Contact</b>	An <b>Adult</b> is needed to <b>serve as the contact person</b> for the e-mail prayer chain, <b>develop</b> a list of persons on the team, <b>collect and distribute</b> prayer requests and <b>follow-up</b> information whenever possible.	<b>Weekly</b>	<b>Varied</b>
133	E-mail Prayer Chain <b>Team</b>	<b>Adults</b> are needed to <b>pray</b> for members and friends during times of need. Information will be collected and distributed by email.	<b>Weekly</b>	<b>Varied</b>
134	Telephone Prayer Chain <b>Team Leaders</b>	<b>Adults</b> who are participating in the e-mail prayer chain team are needed to <b>serve as group leaders</b> of the telephone prayer chain team. Information from the e-mail prayer chain will be <b>communicated</b> to members of the telephone prayer chain.	<b>Weekly</b>	<b>Varied</b>
135	Telephone Prayer Chain <b>Team</b>	<b>Adults</b> are needed to <b>pray</b> for members and friends during times of need. Information will be communicated by telephone.	<b>Weekly</b>	<b>Varied</b>
136	Homebound Transportation <b>Team Leader</b>	An <b>Elder</b> (current or past) is needed to <b>schedule transportation</b> of homebound members to and from worship services and other church activities upon request.	<b>As Needed</b>	<b>Varied</b>
137	Homebound Transportation <b>Team</b>	<b>Adults</b> are invited to <b>provide transportation</b> of homebound members (living in their neighborhood) to and from worship services and other church activities when convenient. The Elders are responsible for coordinating this ministry.	<b>As Needed</b>	<b>Varied</b>
138	Inactive Member Follow-up <b>Coordinator</b>	A <b>Member</b> is invited to <b>review</b> quarterly inactive member report with the Administrative Secretary and the Ministers and <b>get in touch</b> (either directly by phone or indirectly by mail) with those members who have been absent from Sunday worship for the previous quarter.	<b>Quarterly</b>	<b>S ~ 2 hours</b>

139	Spiritual Retreat <b>Coordinator</b>	An <b>Elder</b> (current or past) is needed to <b>coordinate</b> the planning, organization and implementation of a spiritual retreat for FCC.	<b>Once every 2 years</b>	<b>Varied</b>
140	Spiritual Retreat <b>Team</b>	<b>Adults</b> are needed to <b>help</b> coordinator <b>plan, organize and implement</b> a spiritual retreat for FCC.	<b>Once every 2 years</b>	<b>Varied</b>
<b>OUTREACH MINISTRIES</b>				
141	Disciples Outreach Publicity <b>Coordinator</b>	A <b>Member</b> is needed to <b>coordinate, organize and publicize</b> the church's outreach ministries and the designated special offerings and activities. These include but are not limited to: Week of Compassion, Easter, - Pentecost, Reconciliation, Thanksgiving and Christmas.	<b>Varied</b>	<b>Varied</b>
142	Local Benevolence Fund <b>Allocation Participants</b>	A <b>committee</b> of adults is needed to meet with the Outreach coordinator to determine the <b>allocation</b> of funds for local Benevolence programs.	<b>Three times a year</b>	<b>S ~ 1 hour</b>
143	*Central OK Community <b>Action Agency Bread Program Participants</b>	<b>Adults</b> are invited to <b>provide</b> bread to *COCAA. <b>All adult Sunday School classes</b> are encouraged to <b>participate</b> in this mission/ ministry on a monthly basis.	<b>Weekly</b> (rotation basis)	<b>S ~ 30 minutes</b>
144	First Sunday Food Drive <b>Participants</b>	<b>Adults and high school students</b> are invited to <b>deliver</b> donated food items collected at the church on the first Sunday of each month to *COCAA	<b>Monthly</b> (rotation basis)	<b>S ~ 45 minutes</b>
145	Red Cross Blood Drive <b>Coordinator</b>	<b>Adult</b> is invited to <b>schedule</b> blood drive with Red Cross and <b>publicize</b> date of blood drive in newspaper and on radio. <b>Sign-up</b> church members 2 Sundays in advance to donate blood and <b>arrange</b> to have refreshments for donors. <b>Meet</b> Red Cross workers at church on day of drive. <b>Schedule</b> 4 volunteers per hour to check people in and <b>oversee</b> refreshments. <b>Help</b> with clean-up etc.	<b>6 times a year</b>	<b>P ~ 2 hours</b> <b>S ~ 5 hours</b>

146	Red Cross Blood Drive <b>Participants</b>	<b>Adults</b> are invited to <b>help</b> with annual Red Cross Blood Drive at the church. <b>Check blood donors in and oversee</b> refreshments. <b>Help</b> with clean-up, etc.	<b>6 times a year</b>	<b>S ~ 2 hours</b>
147	Community Service Sunday <b>Coordinator</b>	<b>Adult</b> is invited to <b>send a letter of invitation</b> to agencies in the community to display information about their agency one Sunday at church. <b>Publicize</b> event and <b>make</b> room arrangements. <b>Act</b> as host/hostess for agency representatives from beginning to end of the event.	<b>One Sunday</b> every other even numbered year	<b>P ~ 4 hours</b> <b>S ~ 4 hours</b> (8:30AM - 12:30PM)
148	Community Service Sunday <b>Participants</b>	<b>Adults</b> are invited to <b>act as hosts/hostesses</b> one Sunday for representatives of community agencies that display information about their agency at the church.	<b>One Sunday</b> every other even numbered year	<b>S ~ 4 hours</b> (8:30AM - 12:30PM)
149	Daffodil Sunday <b>Coordinator</b>	<b>Adult</b> is invited to <b>publicize</b> event and <b>arrange</b> for pre-sell of daffodil bouquets for two Sundays. <b>Cut and put</b> bouquets in vases. <b>Arrange</b> in the sanctuary. <b>Collect and deliver</b> proceeds from the sale of daffodils to the American Cancer Society.	<b>Once a year</b> Feb - Mar	<b>P ~ 6 hours</b> <b>S ~ 2 hours</b>
150	Daffodil Sunday <b>Participants</b>	<b>Adults</b> are invited to <b>help coordinator pre-sell</b> daffodils, <b>cut and put bouquets</b> in vases, and <b>arrange</b> vases in the sanctuary	<b>Once a year</b>	<b>S ~ 2 hours</b>
151	Helping Hand Fund <b>Participants</b>	<b>Adults</b> will be trained by staff to <b>review applications</b> and <b>grant</b> funds to applicants that are qualified.	<b>Once a week</b>	<b>S ~ 1- 2 hours</b>
152	Christmas in July <b>Coordinator</b>	<b>Adult</b> is invited to <b>contact</b> COCAA to <b>help</b> with <b>reviewing</b> applications for assistance and <b>making</b> allocations to those that seem appropriate.	<b>Once a year</b> July - August	<b>S ~ 1-2 hours</b>
153	Christmas in July <b>Participants</b>	<b>Adults</b> and <b>youth</b> are invited to <b>shop</b> with a family who needs assistance with school supplies.	<b>Once a year</b> August	<b>S ~ 2 hours</b>

154	CROP Walk Coordinator	An <b>Adult</b> is invited to <b>attend</b> local church recruitment meeting and to <b>publicize</b> event to the congregation. <b>Distribute</b> envelopes to walkers, <b>collect</b> money and <b>deliver</b> proceeds to CROP Walk Treasurer.	<b>Once a year</b> September	<b>P ~ 6 hours</b> <b>S ~ 1 -2 hours.</b>
155	CROP Walk Participants	<b>Adults</b> and <b>youth</b> are invited to <b>find</b> sponsors for a <b>designated</b> walk to support local, regional and international hunger relief programs.	<b>Once a year</b> September	<b>P ~ 1 hour</b> <b>S ~ 1 -2 hours</b>
156	Alternative Christmas Cards Coordinator	<b>Adult</b> is invited to <b>arrange</b> for the making and selling of Christmas cards and the distribution of proceeds to specified social service agencies. May be done in the fall semester during WNF.	<b>Once a year</b> Oct. - Dec.	<b>P~ 25 hours</b>
157	Alternative Christmas Cards Participants	<b>Adults</b> and <b>youth</b> are invited to <b>make and sell</b> Christmas cards to benefit selected local service agencies.	<b>Once a year</b> Oct - Dec	<b>S ~ 10 hours</b>
158	FCC Road Crew Participants	<b>Adults</b> and <b>youth</b> are invited to <b>pick up</b> trash on FCC's adopted street.	<b>4 times a year</b>	<b>S ~ 2 hours</b>
159	Valentine Banquet Coordinator	An <b>Adult</b> is invited to <b>coordinate</b> the Valentine Banquet to benefit Friendship Camp (for disadvantaged youth).	<b>Once a year</b> (February)	<b>Varied</b>
160	Valentine Banquet Table Decorators	<b>Adults</b> are invited to <b>decorate</b> a table for the Valentine Banquet to benefit Friendship Camp (for disadvantaged youth).	<b>Once a year</b> (February)	<b>Varied</b>
161	Global Project Coordinator	<b>Adult</b> is invited to <b>organize and promote</b> a global ministry effort for adults and youth travel to another part of the country or world to do a mission project	<b>Varied</b>	<b>Varied</b>
162	Global Project Participants	<b>Adults</b> and <b>youth</b> are invited to <b>participate</b> in a global mission project.	<b>Varied</b>	<b>Varied</b>

## WEDNESDAY NIGHT FELLOWSHIP

164	WNF Session <b>Coordinators</b>	<b>Members</b> are needed to <b>plan and recruit</b> group leaders for adult programs during one 6-week session of WNF. <b>Schedule and assign</b> space for all WNF activities. Ministry coordinators may use this block of time for training volunteers.	<b>One Session</b> Sept. - May	<b>P ~ Varied</b> <b>S ~ 1.5 hours a wk</b> (6:00 - 7:30PM)
165	WNF Group <b>Leaders - Adults</b>	<b>Adults</b> are invited to <b>share</b> their special interests and hobbies with the church by <b>planning and leading</b> one 6-week group session.	<b>One Session</b> Sept. - May	<b>P ~ Varied</b> <b>S ~ 1 hour a week</b> (6:30 - 7:30PM)
	WNF Group <b>Leaders - Youth</b> (Grades 6-12)	See <b>YOUTH MINISTRIES</b>		
	WNF Group <b>Leaders - Children</b> (Preschool - Grade 5)	See <b>CHILDREN'S MINISTRIES</b>		
	WNF - Assistant <b>Cooks</b>	See <b>KITCHEN MINISTRIES</b>		
	WNF Meal <b>Prep Crew</b>	See <b>KITCHEN MINISTRIES</b>		
	WNF Table <b>Prep Crew</b>	See <b>KITCHEN MINISTRIES</b>		
	WNF <b>Clean-up Crew</b>	See <b>KITCHEN MINISTRIES</b>		
	WNF <b>Servers</b>	See <b>KITCHEN MINISTRIES</b>		

## DISCIPLE WOMEN (CWF) MINISTRIES

166	Circle Group <b>Participants</b>	<b>Adults</b> are invited to <b>meet</b> with various circle groups. Group activities include prayer, Bible discussion, sharing joys and concerns, involvement in a common mission/ministry.	<b>General Meeting</b> Lunch and program <b>Group Meetings</b>	<b>1st Wednesday</b> (12 - 3PM)  <b>3rd Wednesday</b> Varies
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167	Rummage Sale <b>Participants</b>	Adults and high school youth are invited to <b>help</b> with the bi-annual rummage sale by <b>setting-up, sorting and displaying</b> items for sale.	Twice a year Spring & Fall	Varied
	Wedding and Other Reception <b>Participants</b>	See <b>KITCHEN MINISTRIES</b>		
169	Funeral Luncheon <b>Participants</b>	Adults are invited to <b>plan, shop, prepare and serve</b> food for funeral luncheons. <b>Clean-up</b> kitchen after the luncheon.	As Needed	Varied (Weekdays)
<b>DISCIPLE MEN (CMF) MINISTRIES</b>				
170	Group <b>Participants</b>	Adults are invited to <b>participate</b> in a men's disciple group. Activities include prayer, Bible discussion, sharing joys and concerns, involvement in a common mission/ministry and breakfast.	Monthly 2nd Saturday Breakfast	<b>Current Ministry Activities</b> Taking breakfast to shut-ins Working with Property Department Habitat for Humanity
<b>DATA &amp; HISTORY PROCESSING MINISTRIES</b>				
171	Attendance Data <b>Entry Team</b>	Adults who are comfortable working with computers are invited to <b>enter</b> attendance data for both worship services and all Sunday School classes into the church computer system on Sunday or Monday mornings in the church office.	Weekly (rotation basis)	S ~ 1 hour (Sunday or Monday mornings)
172	Church History <b>Team</b>	Members are invited to <b>collect</b> written and visual information about the church and its members. <b>Write</b> a yearly historical summary of the life of the church and its members and <b>forward</b> it to the Disciples of Christ Historical Society.	Varied	Varied

## PROPERTY MINISTRIES

173	Recycling Team	Adults and youth are needed to take recyclables (cardboard, plastic, tin, aluminum) from fence enclosure at the south end of the West Parking Lot to the City Recycling Center on Perkins Road.	Once a Month	S ~ Less than an hour
174	Building Maintenance Repair Team	Adults and youth who are skilled in and willing to repair furniture, do carpentry work and other maintenance are invited to help with the maintenance of the church.	As Needed	Varied
175	Work Day Team	Adults and youth are invite to help with general church clean-up at work days throughout the year.	Two days a year Spring & Fall	S ~ 4 hours a day
176	Landscape Team	Adults and youth who enjoy working with outdoor plants are invited to help develop landscape plans and to help improve and maintain the church grounds.	As Needed	Varied
177	Mowing and Lawn Care Team	Adults and youth are invited to make a one-time commitment in the summer to mow and trim the church lawns with provided equipment	One Time Summer	S ~ 2 - 3 hours
178 a)	Van Drivers	Adults are needed to drive the the church vans for special events upon request. All drivers must be at least 25 years of age, have a valid drivers license and have a good driving record.	As Needed	Varied
178 b)	Van Care Team	Adults are needed to oversee the care of the church vans to keep them clean and ready for use at all times. Routine oil-changes, check-ups, and tire pressure checks.	Monthly	Varied

179  a	<b>Parking Coordinator</b>	An <b>Adult</b> is needed to <b>organize</b> and <b>schedule</b> all Parking Activities. Will serve as a Voting Member of the Administration Department and will report to the Administration Department.	<b>As Needed</b>	<b>Varied</b>
179  b	<b>Parking Lot Monitoring Team</b>	<b>Adults</b> are needed to monitor the West Parking Lot to <b>insure only</b> church activity parking.	<b>Before Church activities and at beginning of college semesters</b>	<b>S ~ 1 hour</b>
<b>PUBLIC RELATIONS &amp; COMMUNICATIONS MINISTRIES</b>				
180	<b>Web Site Design Team</b>	<b>Adults and teens</b> experienced in website design are <b>invited to maintain</b> and <b>improve</b> FCC's website including adding pictures of current happenings at FCC - i.e. VBS, musicals, outings, etc.	<b>Varied</b>	<b>Varied</b>
181	<b>News Article Writers</b>	<b>Adults</b> gifted in writing are invited <b>to assist in preparing</b> news articles for the church newsletter and web page.	<b>Varied</b>	<b>Varied</b>
182	<b>Videographers</b>	<b>Adults</b> gifted in working video cameras and equipment are invited <b>to use</b> the church digital camera <b>to make</b> videos of special church services and events and record sermons	<b>As Needed</b>	<b>Varied</b>
183	<b>Photographers</b>	<b>Adults</b> gifted in photography (especially digital) are invited to <b>take pictures</b> of new members and church events for bulletin boards, newsletters, scrapbooks and the church web site.	<b>As Needed</b>	<b>Varied</b>
184	<b>Graphic Artists</b>	<b>Adults</b> gifted in the arts are invited <b>to use</b> their creative talents for various church ministries.	<b>As Needed</b>	<b>Varied</b>
185	<b>Calligraphers</b>	<b>Adults</b> are invited to <b>use</b> their special <b>handwriting</b> talents for various church ministries.	<b>As Needed</b>	<b>Varied</b>

186	Bulletin Board Display Team	Adults are invited to <b>use</b> their creative talents to <b>design</b> bulletin board displays for various ministries around the church.	As Needed	Varied
187	Church Directory Team	Adults are invited to <b>help coordinate, publicize and schedule</b> photography sessions for congregation members and <b>oversee</b> distribution of directories.	Once every 3 - 5 years	Varied
188	Lay Leadership Training Team	Volunteers are needed to <b>provide communications training.</b>	As Needed	Varied
<b>STEWARDSHIP MINISTRIES</b>				
189	Financial Pledge Team	Members are needed to <b>help</b> ministers and stewardship coordinator <b>organize, publicize and implement</b> annual financial stewardship campaign. Help office staff <b>stuff</b> envelopes.	Once a year Aug. - Oct.	P ~ 4 hours S ~ 4 hours
190	Service Pledge Team	Members are needed to <b>help</b> ministers and stewardship coordinator <b>organize, publicize and implement</b> annual service stewardship campaign. <b>Help distribute</b> <i>Opportunities for Service</i> booklets and <b>collect</b> Service Pledge forms.	Once a year Aug. - Oct.	P ~ 4 hours S ~ 4 hours
191	Stewardship Education Team	Members are invited to <b>help</b> ministers and stewardship coordinator <b>educate</b> the congregation about the benefits of the financial and service stewardship.	As Needed	Varied
192	Special Projects Team	Members are needed to <b>help</b> stewardship coordinator <b>organize, publicize, and implement</b> financial campaigns for special church projects.	As Needed	Varied

## MISCELLANEOUS MINISTRIES

193	Lay Leadership Team	<p><b>Volunteers</b> are needed for a team that will <b>create</b> job descriptions and a <b>process</b> for a sustainable lay leadership.</p>	<b>As Needed</b>	<b>Varied</b>
194	Wherever the Church Needs Me	<p>What an opportunity this may be for you! If you've looked over the service pledge form and cannot decide where your talents or abilities may best serve the Lord, <b>check</b> this area. <b>Volunteers</b> are always needed to <b>fill in and do</b> things around the church. You may be called to help in a number of areas.</p>	<b>Varied</b>	<b>Varied</b>
195	Other	<p>If you still cannot find a place to serve, then <b>share</b> with us what you like to do. Can you think of something that needs to be done that the church is not doing? Do you have your own ideas for a ministry? <b>Share</b> your ideas with us.</p>	<b>Varied</b>	<b>Varied</b>
196	Not this Year	<p>There are health or family issues in my life this year that <b>prevent</b> me from volunteering. I will continue to <b>support</b> the church with my prayers.</p>		

